

**SAN DIEGO UNIFIED SCHOOL DISTRICT**

**Date:** February 28, 2011

**To:** High School, Charter and Alternative High School Principals

**Subject:** SALUTE TO EXCELLENCE

**Department and/or  
Persons Concerned:** High school principals, head counselors, and registrars

**Due Date:** Friday, April 1, 2011

**Reference:** None

**Action Requested:** Provide names, addresses and colleges as requested

**Brief Explanation:**

This year, the district again will honor the students ranking in the top one percent of their graduating class based on the last grade report prior to June 2011. School valedictorians will also be recognized. The "Salute to Excellence" recognition event will be held on **Thursday, May 19, 2011, from 4:30-6:30 p.m., in the Nautilus Pavilion at SeaWorld San Diego.** Each student to be honored and his or her parents/guardian(s) will receive an invitation to attend. Each principal and head counselor will also receive an invitation. Each "Student of Excellence" is encouraged to invite a teacher or counselor who has been inspirational and encouraging.

In order for us to mail invitations and prepare the printed program, please submit the name of each student to be honored and his/her parent's/guardian's name(s), complete home address information and the college the student intends to attend on the attached form. Also, **please designate your valedictorian.** (In case of a tie, you should list both names.) **To ensure correct pronunciation of student names, please provide the phonetic spelling, as needed.** Submit by fax 619-725-5599 or mail to Ellen Tiffany in the Community Relations Department, Room 2121, Eugene Brucker Education Center, by **Friday, April 1, 2011.**

Please mark your calendars now for this important celebration. If you have questions, contact Ellen Tiffany in the Community Relations Department at 619-725-5594.

Ellen M. Tiffany  
Manager  
Community Relations

APPROVED:

A handwritten signature in black ink, appearing to read "Bernie Rhinerson". The signature is fluid and cursive, with a long horizontal stroke at the end.

Bernie Rhinerson  
Chief District Relations Officer

EMT:kag

Attachment

Distribution: List B and F

Salute to Excellence  
Thursday, May 19, 2011  
Nautilus Pavilion, SeaWorld San Diego

SCHOOL \_\_\_\_\_ # in graduating class \_\_\_\_\_

Name/Title of Person Submitting Information \_\_\_\_\_ Telephone \_\_\_\_\_

Each school may designate up to one percent of its 12<sup>th</sup> grade graduating class, based on the last grade report prior to June 2011. Please round to nearest hundred to determine the number of students you are eligible to designate. List your valedictorian first. **Please check your list for accuracy.**

<u>Student's Name</u>	<u>Phonetic Spelling</u>	<u>Parent(s)/Guardian(s) Name(s)</u>	<u>Home Address, Zip Code</u>	<u>College Attending</u>
Sample Thuy Vi Thi Le	Sample Twee Vee Tee Lee			

**Valedictorian:**

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Return to Ellen Tiffany, Community Relations Department, Room 2121, Eugene Brucker Education Center,  
or fax to 619-725-5599 (no cover needed) by April 1, 2011.