

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: January 24, 2011

To: High School Principals

Subject: SPRING 2011 DISTRICTWIDE TESTING OF THE EARLY ASSESSMENT PROGRAM (EAP) ESSAY

Department and/or Persons Concerned: Principals, Vice Principals, and Testing Coordinators

Due Date: March 31, 2011

Reference: None

Action Requested: Administer the Early Assessment Program (EAP) Essay

Brief Explanation:

This circular details the testing procedures for districtwide testing at high schools of the essay portion of the *Early Assessment Program (EAP)*. The EAP is a collaborative effort among the California Department of Education (CDE), the California State University (CSU), and the California Community Colleges (CCC). The program was established to provide opportunities for students to measure their readiness for college-level English and mathematics in the junior year of high school, and to facilitate opportunities for them to improve their skills during their senior year.

The EAP is offered to interested Grade 11 (class of 2012) students. While not a mandated program, the EAP program provides an excellent opportunity for Grade 11 students to bypass a significant hurdle for full entry into the CSU or CCC. In English language arts (ELA), participating Grade 11 students must complete an additional 15 items at the end of the Grade 11 ELA California Standards Test (CST) **and** complete a timed 45-minute essay. The combination of these items will provide a score which the CSU or participating CCC will use to determine if a student is exempt from taking the college English placement test for entering freshmen. **The EAP essay may be administered at any time between March 1 and March 31, 2011.**

To participate in the mathematics part of the EAP, students must complete an additional 15 items at the end of the Algebra II CST or High School Summative Mathematics (HSM) CST. These additional items, coupled with items from either the Algebra II CST or the HSM CST, will provide a score used by the CSU or CCC system to determine whether a student will receive a full exemption or a conditional exemption from the college mathematics placement exam. The conditional exemption from taking the mathematics CSU placement test requires the taking and passing of an approved senior-year course to qualify for a full exemption.

Who Can Participate

This program is available to Grade 11, (class of 2012) students only. No other grade levels are eligible to participate in the program. Any Grade 11 student may participate in the EAP Writing

Assessment with any accommodations or modifications provided for in the student's IEP or 504 Plan. Students scheduled to take the California Modified Assessment (CMA) are not eligible to participate in the EAP.

Materials Delivery

The EAP essay materials will be delivered to sites between February 21, 2011 and February 25, 2011. Materials will consist of Directions for Administration, essay prompt(s), and student response booklets. A pre-coded response booklet will be provided for all Grade 11 (class of 2012) students enrolled at sites as of Wednesday, December 15, 2010. There will be no supplemental file upload for the EAP Writing Assessment, so any student enrolling after Wednesday, December 15, 2010, who wishes to take the EAP essay must use a hand-coded response booklet.

Additional EAP Essay Materials

If additional EAP essay materials are required at your site, please contact Barbra King at (619) 725-7060 or by email at bking@sandi.net.

Return of Test Materials

All EAP essay test materials must be returned to the Assessment Services Processing Center, Annex 10, located at the Eugene Brucker Education Center no later than 4:30 p.m. on Thursday, March 31, 2011. EAP test materials **are not** to be returned by audio-visual delivery or by school mail. Materials may not be delivered to Annex 10 before 7:00 a.m.

Failure to return all EAP essay materials on or before March 31st may result in students at your site NOT receiving an English language arts EAP score. All EAP essay responses will be shipped to the test publisher, Educational Testing Service (ETS), on April 5, 2011.

If you have any questions regarding information in this circular, contact Denise Ormsbee at (619) 725-7059 or dormsbee@sandi.net, or contact Erin Gordon, the District STAR Coordinator, at (619) 725-5687 or egordon@sandi.net.

Erin Gordon
Director
Assessment Services

APPROVED:



Ronald G. Rode
Executive Director

Distribution: Lists B, D, E, and F