

INFORMATION CIRCULAR NO. 508
Office of School Site Support

SAN DIEGO CITY SCHOOLS

Date: December 12, 2005

To: All Employees

Subject: MILEAGE REIMBURSEMENT RATE

Department and/or
Persons Concerned: All Employees

Reference: Administrative Procedure 2510

Brief Explanation:

Effective January 1, 2006, the Internal Revenue Service standard mileage reimbursement rate will be DECREASED from 48.5 cents per mile to 44.5 cents per mile. In agreement with the employee union contracts and the past practice of the district, the district mileage reimbursement rate for district business travel will also be 44.5 cents per mile, effective January 1, 2006.

Reimbursable district mileage does not include commuting between home and the workplace. Questions concerning this circular should be referred to Sandy Davis, accounts payable supervisor, at (619)725-7756.

Scott H. Patterson
Chief Financial Officer
Financial Operations Division

APPROVED:



Jose L. Betancourt
Chief Administrative Officer

JLB:SHP:vb

Distribution: List G