

INFORMATION CIRCULAR NO. 503

Office of School Site Support

SAN DIEGO CITY SCHOOLS

Date: September 15, 2005
To: All Employees
Subject: MILEAGE REIMBURSEMENT RATE
Department and/or
Persons Concerned: All Employees
Reference: Administrative Procedure 2510

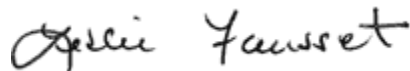
Brief Explanation:

Effective September 1, 2005, the Internal Revenue Service standard mileage reimbursement rate will be INCREASED from 40.5 cents per mile to 48.5 cents per mile. In agreement with the employee union contracts and the past practice of the district, the district mileage reimbursement rate for district business travel will also be 48.5 cents per mile, effective September 1, 2005.

Reimbursable district mileage does not include commuting between home and the workplace. Questions concerning this circular should be referred to Sandy Davis, accounts payable supervisor, at (619)725-7756.

Scott H. Patterson
Chief Financial Officer
Financial Operations Division

APPROVED:



Leslie Fausset
Interim Superintendent

LF:SHP:vb

Distribution: List G