

INFORMATION BULLETIN

San Diego City Schools

No. 7

November 23, 2005

Distribution: Lists C, D, E, and F

Information for site principals. For additional information, contact the person listed at the end of each entry.

ALL PRINCIPALS, SITE ADMINISTRATORS

Comprehensive School Safety Plan

Every school in California is required to write and maintain a Comprehensive School Safety Plan, which includes the school and district's plans and emergency procedures that deal with disasters and criminal acts that may threaten the safety of students and staff. These plans must also contain other legally mandated criteria. On or before December 9, 2005, a package containing the information needed to complete your Comprehensive School Safety Plan will be delivered to your site by District Mail Services. Someone in your office will be required to sign for the package. The completed plans must be returned to the School Police Services Office **no later than 5:00 p.m. on February 10, 2006.**

This school year (2005-2006), we will use the same format as last year. Next year all school administrators will be trained on how to use the new Comprehensive School Safety Plan format that will roll out in 2006-2007.

For additional information, contact Lt. Paula Rivera or Detective Dana Ellis at School Police Services, (619) 725-7000.

Published each Thursday. Items for inclusion are to be sent to the Communications Office, Room 2145, by noon each Monday for consideration. **Effective August 1, 2000, all Circulars and Bulletins will ONLY be posted on our web site. No hard copies will be sent by mail.**

*"The mission of San Diego City Schools is to improve student achievement
by supporting teaching and learning in the classroom."*