

ADMINISTRATIVE CIRCULAR NO. 87
Office of the Superintendent

SAN DIEGO CITY SCHOOLS

Date: March 7, 2006

To: High School, Charter and Alternative High School Principals

Subject: SALUTE TO EXCELLENCE

**Department and/or
Persons Concerned:** High school principals, head counselors, and registrars

Due Date: Friday, April 21, 2006

Reference: None

Action Requested: Provide names, addresses and colleges as requested

Brief Explanation:

This year, the district again will honor the students ranking in the top one percent of their graduating class based on the last grade report prior to June 2006. School valedictorians will also be recognized. The "Salute to Excellence" recognition event will be held on **Wednesday, May 24, 2006, from 4:30-6:30 p.m., at the Nautilus Pavilion at SeaWorld San Diego.** Each student to be honored and his or her parents/guardian(s) will receive an invitation to attend. Each principal and head counselor will also receive an invitation. Each "Student of Excellence" is encouraged to invite a teacher or counselor who has been inspirational and encouraging.

SeaWorld has established a new ticket policy! No tickets or parking permits will be mailed to attendees. To reserve tickets, you must RSVP using the form enclosed with the invitation. The requested number of tickets will be held at the "Passport Gate" the day of the event and will be available at 3:30 p.m. Your invitation is your parking permit.

To honor and publicize our 2006 valedictorians and top one percent of the graduating class, the district will be placing an ad, funded by corporate sponsors, in *The San Diego Union-Tribune*. The ad will include a group photo taken at the "Salute" event, and student names will be listed under their respective high schools along with the name of the college they will be attending. **It is important that all high schools publicize this effort to parents so they are aware and can choose to have their student not be included in the newspaper ad. It is the school's responsibility to let the Community Relations Department know which students will not be included in the newspaper ad.**

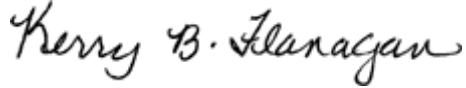
In order for us to mail invitations, prepare the printed program, and compile information for the ad, please submit the name of each student to be honored and his/her parent's/guardian's name(s), complete home address information and the college the student intends to attend on the attached

form. Also, **please designate your valedictorian.** (In case of a tie, you should list both names.) **To ensure a correct pronunciation of student names, please provide the phonetic spelling, as needed.** Submit to the Community Relations Department, Room 2121, Eugene Brucker Education Center, by **Friday, April 21, 2006.**

Please mark your calendars now for this important celebration. If you have questions, contact the Community Relations Department at 619-725-5592.

Janet D. Delaney
Director
Community Relations

APPROVED:



Kerry Flanagan
Chief of Staff

JDD:kag

Attachment

Distribution: Lists B and F

Salute to Excellence
Wednesday, May 24, 2006
SeaWorld Nautilus Pavilion

SCHOOL _____ # in graduating class _____

Name/Title of Person Submitting Information _____ Telephone _____

Each school may designate up to one percent of its 12th grade graduating class, based on the last grade report prior to June 2006. Please round to nearest hundred to determine the number of students you are eligible to designate. List your valedictorian first. **Please check your list for accuracy.**

<u>Student's Name</u>	<u>Phonetic Spelling</u>	<u>Parent(s)/Guardian(s) Name(s)</u>	<u>Home Address, Zip Code</u>	<u>College Attending</u>
Sample Thuy Vi Thi Le	Sample Twee Vee Tee Lee			

Valedictorian:

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
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