

ADMINISTRATIVE CIRCULAR NO. 85

Office of the Superintendent

SAN DIEGO CITY SCHOOLS

Date: March 6, 2006

To: Principals, Division and Department Heads, Governance Team/School Site Council Chairs

Subject: BOARD RECOGNITION OF STUDENT ACHIEVEMENTS

Department and/or Persons Concerned: Principals, Division and Department Heads, Governance Team/School Site Council Chairs

Due Date: April 28, 2006

Reference: None

Action Requested: Submit student names for Board of Education recognition

Brief Explanation:

The Board of Education will recognize significant individual student and team achievements awarded during the 2005-06 school year at the May 23, 2006, board meeting. This circular clarifies the student recognition process and solicits names of deserving students and teams for recognition.

We need your assistance to ensure that all deserving students are honored for their achievements. Please list all eligible students and awards on Attachment 1 and **return by April 28, 2006**.

CRITERIA FOR INDIVIDUAL STUDENT AWARDS

Awards for individual student achievement, at the minimum, **must be countywide or regional, and must be first place or sweepstakes**. Please include all eligible awards from the 2005-06 school year not recognized in January 2006.

Examples of student achievement that should be honored:

- Sweepstakes or first place winners at the International History Fair, Greater San Diego Science and Engineering Fair and other state/international fairs
- Freedoms Foundation participants
- Girls' and Boys' State participants
- Hugh O'Brien Youth Leadership Award recipients
- National Merit Scholarship and National Achievement Scholarship recipients*
- Outstanding ROP students
- County Spelling Bee and Geography Bee winners
- Other county, regional, state, and/or national awards

**Note: Other scholarships should be recognized at the school level*

CRITERIA FOR TEAM AWARDS

Awards for team recognition, at the minimum, **must be countywide or regional, and must be first place or sweepstakes.** Please include all eligible awards from the 2005-06 school year not recognized in January 2006.

Examples of team work that should be honored:

- Science Olympiad
- Academic League
- Academic Decathlon
- Mock Trial
- CIF in a variety of sports

IMPORTANT: The presentations will be made on **May 23, 2006**, in the Eugene Brucker Education Center Auditorium.

The completed attachment must be returned by April 28, 2006.

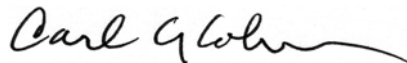
It is the school site's responsibility to inform students, parents, and teachers of the date and time of the board presentations and to forward any RSVPs to the Communications Department. A sample invitation letter for parents will be sent to participating schools in early May.

A school representative, preferably the principal or principal's designee such as the vice principal, is encouraged to attend the ceremony to greet students and parents and to provide additional supervision.

Questions regarding Board Recognition of Student Achievements should be directed to Linda Zintz in the Communications Department at (619) 725-5568 or lzintz@sandi.net.

Steven Baratte
Acting Director
Communications Department

APPROVED:



Carl A. Cohn
Superintendent of Schools

SB:lz

Attachments

Distribution: Lists A, D, E, F, and O

**SAN DIEGO CITY SCHOOLS
NOMINATIONS FOR STUDENT/TEAM RECOGNITION
Board of Education Meeting, May 23, 2006**

DUE DATE: Friday, April 28, 2006

School

Phone

Principal's Name

Email (School or Principal)

Principal's Signature

Date

Fax

When filling out this form, please follow these guidelines:

- Please include all eligible awards from the 2005-06 school year not recognized in January 2006.
- Include the complete title of awards and the name of the teacher most directly responsible for the student's achievement. Please encourage teachers to attend the ceremony if at all possible.
- Team awards must include all members' names in alphabetical order by last name and coach/adviser's name. Rosters may be included on a separate page; use additional sheets as necessary.
- A school representative is encouraged to attend the ceremony to greet students and parents and to provide additional supervision. **Please mark May 23, 2006 on your calendar!**

Return completed form(s) to Linda Zintz in Communications **by Friday, April 28, 2006** via:

- Email: lzintz@sandi.net
- Fax: (619) 725-5576
- School mail: Education Center, Rm. 2145

****If emailing or faxing, please call to confirm that it is received: (619) 725-5568****

Student or Team Name: _____

Award: _____

Competition Name: _____

Sponsored By: _____

Teacher/Adviser/Coach: _____

Student or Team Name: _____

Award: _____

Competition Name: _____

Sponsored By: _____

Teacher/Adviser/Coach: _____

Student or Team Name: _____

Award: _____

Competition Name: _____

Sponsored By: _____

Teacher/Adviser/Coach: _____

Student or Team Name: _____
Award: _____
Competition Name: _____
Sponsored By: _____
Teacher/Adviser/Coach: _____

Student or Team Name: _____
Award: _____
Competition Name: _____
Sponsored By: _____
Teacher/Adviser/Coach: _____

Student or Team Name: _____
Award: _____
Competition Name: _____
Sponsored By: _____
Teacher/Adviser/Coach: _____

Student or Team Name: _____
Award: _____
Competition Name: _____
Sponsored By: _____
Teacher/Adviser/Coach: _____

Student or Team Name: _____
Award: _____
Competition Name: _____
Sponsored By: _____
Teacher/Adviser/Coach: _____

Student or Team Name: _____
Award: _____
Competition Name: _____
Sponsored By: _____
Teacher/Adviser/Coach: _____

Student or Team Name: _____
Award: _____
Competition Name: _____
Sponsored By: _____
Teacher/Adviser/Coach: _____

Student or Team Name: _____
Award: _____
Competition Name: _____
Sponsored By: _____
Teacher/Adviser/Coach: _____
