

SAN DIEGO CITY SCHOOLS

Date: March 3, 2006
To: Principals and San Diego Education Association (SDEA) Site Representatives
Subject: 2005-2006 MANDATORY STAFF DEVELOPMENT MAKE-UP DAYS

Department and/or Persons Concerned: Principals, SDEA Site Representatives, and Certificated Staff

Due Date: April 7, 2006

Reference: None

Action Requested: Principals meet with SDEA site representatives to determine eligible staff. Eligible staff complete and return attached Registration Form by the due date indicated above.

Attachment: Registration Form

Brief Explanation:

Three make-up days will be offered for teachers who were legitimately absent on Mandatory Staff Development Days this year. The make-up days will be held:

- Friday, April 28, 2006 (year round teachers only)
- Saturday, May 13, 2006 (year round and traditional teachers)
- Thursday, June 22, 2006 (traditional teachers only)

Only certificated staff who were legitimately absent without pay on a regularly scheduled Mandatory Staff Development Day are eligible to attend the make-up sessions. Principals and SDEA Site Representatives must jointly determine which certificated staff (if any) at their sites are eligible to participate in the make-up sessions, and provide eligible staff with the attached Registration Form. Although the **make-up sessions are voluntary**, it is the site's responsibility to ensure that eligible staff are provided with the opportunity to participate. Registration Forms are due April 7, 2006. Registrations received after the due date will be accepted on a space available basis only.

Questions about Mandatory Staff Development Make-up Days should be directed to Mariam True at mtrue@sandi.net.

Mariam L. True
Executive Director

APPROVED:



Geno Flores
Deputy Superintendent

MLT:ldv

Attachment

Distribution: Lists D, E, F, H, and S

REGISTRATION DEADLINE: April 7, 2006

San Diego City Schools
Teacher Preparation and Student Support Division

**MANDATORY STAFF DEVELOPMENT MAKE-UP DAYS
2005-2006 REGISTRATION**

Please Print Clearly

Name _____ Home Phone (____) _____

School _____ School Phone (____) _____

Home Address

(Street)

(City/Zip)

Employee ID # _____ Grade/Content Area Assignment _____

Email: _____
(work) (home)

Reason for Absence: Briefly describe the reason for your absence(s) (i.e., sick without doctor's note) and the dates. *This section must be fully completed in order to receive attendance credit.*

Date(s) of missed staff development day(s): _____

Registration begins at 8 a.m. Staff development sessions begin **promptly** at 8:30 a.m. and will conclude at 3:35 p.m. A thirty-minute lunch break will be provided. Participants must be present for the entire session in order to receive attendance credit and full pay for the day.

Please register me for the following Staff Development Make-up Day(s):

_____ Friday, April 28, 2006 (year round teachers only)
Topic: Parents on Your Side - Getting the Support You Need

_____ Saturday, May 13, 2006 (year round and traditional teachers)
Topic: Differentiated Instruction

_____ Thursday, June 22, 2006 (traditional teachers only)
Topic: Culturally Relevant Teaching Strategies

Return to: Lucy del Valle, Teacher Preparation and Student Support, Eugene Brucker Education Center, Room 2140 or fax to 619-692-3504. A confirmation including the location of each session will be mailed to the site or address above.

Registration deadline is April 7, 2006. Participation cannot be guaranteed for registrations received after April 7.