

**ADMINISTRATIVE CIRCULAR NO. 52**  
Office of the Deputy Superintendent

**SAN DIEGO CITY SCHOOLS**

**Date:** December 15, 2005

**To:** Senior High School Principals

**Subject:** QUALIFYING EXAMINATION FOR MATHEMATICS 150,  
HONORS CALCULUS

**Department and/or  
Persons Concerned:** Principals, Counselors, and Teachers of Pre-Calculus or Honors Pre-Calculus

**Due Date:** March 3, 2006

**Reference:** Procedure No. 4320

**Action Requested:** Order tests from Mesa College by January 27, 2006. Administer test during the week of February 27 – March 3, 2006.

**Brief Explanation:**

Procedure No. 4320 requires that a qualifying test for Math 150, Honors Calculus, be given in Honors Pre-Calculus courses. The examination should be scheduled during the week of February 27 – March 3, 2006. The examination is in one part, with a time limit of 45 minutes. The examination has been revised and now has 10 questions on which calculators may not be used, and 20 questions on which calculators are permitted, even **REQUIRED** for a few of the questions. Scientific calculators are adequate; QWERTY keyboard calculators are **NOT** allowed. There is no penalty for guessing.

Tests are to be ordered from Mesa College using an order form that will be sent from the Accelerated College Program at Mesa College. **Schools that do not currently offer Mathematics 150 or do not plan to offer Mathematics 150 during the 2006-07 school year should not submit an order.** Orders should be placed by January 27, 2006.

The materials will be delivered to the designated person during the week of February 20, 2006. The package will include:

- |                                      |   |
|--------------------------------------|---|
| 1. Detailed instructions             | 4. Answer keys                                |
| 2. Tests                             | 5. Score Distribution form (blue)             |
| 3. Student answer sheets<br>(yellow) | 6. Rosters for names, scores, recommendations |

Following administration of the test, it is requested that:

- 1.) Distribution of scores (blue form OR telephone message **(619) 388-2346**) reach Mesa College by 4 p.m. on Friday, March 3.
- 2.) All tests, keys, and answer sheets be sent to Laura Creswell, Mesa College, **G-248** via the Math 150-151 instructor at your school or via inter-school mail by Monday, March 6, 2006.
- 3.) After receipt of *Guidelines for Interpreting Scores* on Wednesday, March 8, 2006, the yellow rosters of names, scores, and recommendations need to be completed. Head counselors should receive a copy. The yellow form should be returned to Laura Creswell by Wednesday, March 15, 2006.

If materials are not received or if there are any questions or shortages of materials, please notify Laura Creswell at **(619) 388-2346**.

Bob Raines  
Testing Program Manager

APPROVED:

A handwritten signature in cursive script, appearing to read "Geno Flores".

Geno Flores  
Deputy Superintendent

Distribution: Lists B and F