

ADMINISTRATIVE CIRCULAR NO. 45
Office of School Site Support

SAN DIEGO CITY SCHOOLS

Date: November 9, 2005

To: All Elementary School Principals

Subject: REQUIRED PRESCHOOL HISTORY FOR NEWLY ENROLLED KINDERGARTEN STUDENTS

Department and/or Persons Concerned: School Principals and Vice Principals

Due Date: December 14, 2005

Reference: None

Action Requested: Distribute "Pre-Kindergarten Experience Form" to parents/guardians of all kindergarten students and return completed forms via school mail in envelope that will be provided with forms.

Brief Explanation:

The district is required by its Early Childhood grant to analyze the performance of kindergarten students who have participated in a preschool/pre-kindergarten program. Parents of students enrolled in kindergarten for the 2005-06 school year will be asked to identify participation in such programs using the newly developed "Pre-Kindergarten Experience Form." These forms will be sent to every elementary school in late November; and a cover memo to kindergarten teachers will accompany the forms.

Please ensure that EVERY parent of a kindergarten student receives this form from their child's teacher and then returns it to the teacher. When all completed forms have been received, the classroom teacher will use a provided envelope to return them to the Education Center **BY DECEMBER 14, 2005.**

If you have any questions regarding information in this circular, please call Marie Stimpson at (619) 725-7201, or e-mail her at mstimpson@sandi.net.

Stacy Jones
Executive Director
Student Services

APPROVED:



Geno Flores
Deputy Superintendent

SJ

Attachments (None)

Distribution: Lists B and D