

SAN DIEGO CITY SCHOOLS

Date: October 26, 2005

To: Principals, Division and Department Heads, Governance Team/School Site Council Chairs

Subject: BOARD RECOGNITION OF STUDENT ACHIEVEMENTS

Department and/or Persons Concerned: Principals, Division and Department Heads, Governance Team/School Site Council Chairs

Due Date: December 9, 2005

Reference: None

Action Requested: Submit student names for Board of Education recognition

Brief Explanation:

The Board of Education will recognize significant individual student and team achievements awarded during the 2005-06 school year at the January 24, 2006 Board meeting. This circular clarifies the student recognition process and solicits names of deserving students and teams for recognition.

We need your assistance to ensure that all deserving students are honored for their achievements. Please list all eligible students and awards on Attachment 1 and **return by December 9, 2005**.

CRITERIA FOR INDIVIDUAL STUDENT AWARDS

Awards for individual student achievement, at the minimum, **must be countywide or regional, and must be first place or sweepstakes**. No exceptions will be granted. Please include all eligible awards from the 2005-06 school year.

Examples of student achievement that should be honored:

- Sweepstakes or first place winners at the International History Fair, Greater San Diego Science and Engineering Fair and other state/international science fairs
- Freedoms Foundation participants
- Girls' and Boys' State participants
- Hugh O'Brien Youth Leadership Award recipients
- National Merit Scholarship and National Achievement Scholarship recipients
- Outstanding ROP students
- County Spelling Bee and Geography Bee winners
- Other county, regional, state, and/or national awards

**Note: Other scholarships should be recognized at the school level*

CRITERIA FOR TEAM AWARDS

Awards for team recognition, at the minimum, **must be countywide or regional, and must be first place or sweepstakes.** No exceptions will be granted. Please include all eligible awards from the 2005-06 school year.

Examples of team work that should be honored:

- Science Olympiad
- Academic League
- Academic Decathlon
- Mock Trial
- CIF in a variety of sports

IMPORTANT: The presentations will be made on **January 24, 2006, at 4 p.m.**, in the Eugene Brucker Education Center Auditorium. Certificates will be awarded as part of the presentation.

The completed attachment must be returned by December 9, 2005.

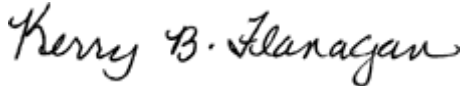
It is the school site's responsibility to inform students, parents, and teachers of the date and time of the board presentations and to forward any RSVPs for the ceremony to the Communications Department. A sample letter will be sent to schools in mid-December.

NEW THIS YEAR: A school representative, preferably the principal or principal's designee such as the vice principal, is encouraged to attend the ceremony, to greet students and parents and to provide additional supervision.

Questions regarding Board Recognition of Student Achievements should be directed to the Communications Department at (619) 725-5568 or communications@sandi.net.

Steven Baratte
Acting Director
Communications Department

APPROVED:



Kerry Flanagan
Chief of Staff

SB:ab

Attachments

Distribution: Lists A, D, E, F, and O

**SAN DIEGO CITY SCHOOLS
NOMINATIONS FOR STUDENT/TEAM RECOGNITION
Board of Education Meeting, January 24, 2006, 4 p.m.**

DUE DATE: Friday, December 9, 2005

Principal:

School:

Telephone:

Email:

Fax:

Click on gray boxes to type information. If faxing or mailing form, principals must sign their name on the last page submitted. If submitting electronically (by email), principals should type their name. **Electronic submissions are encouraged.** Confirmation will be sent.

Please include all eligible awards from the 2005-06 school year. Type the complete title of the honor received and the sponsoring organization. Include the name of the teacher most directly responsible for the student's achievement and encourage him/her to attend the ceremony if at all possible.

Team awards must include all members' names in alphabetical order by last name along with coaches/advisers and may be submitted on a separate page. Use additional sheets as necessary.

We encourage a school representative to attend the ceremony to greet students and parents and to provide supervision. **Please mark January 24, 2006 on your calendar!**

Return completed form(s) to Communications **by December 9, 2005** via:

- Email: communications@sandi.net
- Fax: (619) 725-5576
- School mail: Education Center, Rm. 2145

If emailing or faxing, please call to confirm that it is received: (619) 725-5568

.....

Student or Team Name:

Award:

Competition Name:

Sponsored By:

Teacher/Adviser/Coach:

.....

Student or Team Name:

Award:

Competition Name:

Sponsored By:

Teacher/Adviser/Coach:

.....

Student or Team Name:

Award:

Competition Name:

Sponsored By:

Teacher/Adviser/Coach:

.....

Student or Team Name:

Award:

Competition Name:

Sponsored By:

Teacher/Adviser/Coach:

.....

Student or Team Name:

Award:

Competition Name:

Sponsored By:

Teacher/Adviser/Coach:

.....

Student or Team Name:

Award:

Competition Name:

Sponsored By:

Teacher/Adviser/Coach:

.....

Student or Team Name:

Award:

Competition Name:

Sponsored By:

Teacher/Adviser/Coach:

.....

Student or Team Name:

Award:

Competition Name:

Sponsored By:

Teacher/Adviser/Coach:

.....

Student or Team Name:

Award:

Competition Name:

Sponsored By:

Teacher/Adviser/Coach:

.....

Student or Team Name:

Award:

Competition Name:

Sponsored By:

Teacher/Adviser/Coach:

.....

Student or Team Name:

Award:

Competition Name:

Sponsored By:

Teacher/Adviser/Coach:

.....

Principal's Signature

School:

Date: