

Reason for upcoming meeting: -Go over assessment results/ Initial IEP meeting.  
 -Triennial IEP meeting  
 -Annual IEP meeting  
 -Other \_\_\_\_\_

\_\_\_\_\_ will be having a meeting on \_\_\_\_\_ at \_\_\_\_\_. Please complete all areas of concern as soon as possible so that your information is included in the IEP/Assessment Report.  
 Return to \_\_\_\_\_, Rm \_\_\_\_\_. Thanks ☺

**Present Academic Levels**-please explain and include what level the student is performing at in each area.

	<b>Strengths-What <u>can</u> the student do?</b>	<b>Explain areas of difficulty</b>
<b>Math:</b>  <i>Basic facts, computation, problem solving</i>		
<b>Reading:</b>  <i>comprehension, word recognition, etc.</i>		
<b>Written Language:</b>  <i>composition, spelling, etc.</i>		
<b>Other/Overall:</b>  <i>including behavior, social skills, etc.</i>		

**Speech/Language Levels**

In general, how intelligible is the student to you?

- Unintelligible**    **Fairly Intelligible**    **Highly Intelligible**    **Completely Intelligible**

Does the student have difficulty in: (check all that apply)

- Participating productively in conversations and discussions
- Following oral classroom routines
- Talking about prior experiences
- Asking and answering questions about a variety of classroom activities
- Describing and/or explaining what they know about a topic or an event
- Expressing ideas, interpretations and opinions about a topic or an event
- Engaging in common age appropriate social interactions.
- Following directions
- Understanding lectures/conversations
- Does this student misarticulate sounds when talking?

- If so, does the misarticulation(s) have a significant adverse affect on any of the areas that are below grade level? **Yes No**

**Social/Emotional/Behavioral Concerns**

	Yes	No	Sometimes	Comments???
Interact appropriately with peers?				
Interact appropriately with Adults?				
Has appropriate study skills				
Is well organized				
Appear motivated				
Completes class work				
Demonstrates acceptable behavior				
Understands classroom work				
Asks questions				
Appears focused				
Constantly has incomplete/missing work?				

**Gross/Fine Motor Concerns**

	Yes	No	Sometimes	Comments???
Clumsy (bumps into objects, loses balance)				
Difficulty running, hopping, jumping, or galloping				
Has difficulty copying shapes/letters				
Uses too light or too heavy pressure.				
Shows poor quality letter formations (reversals, size, spacing, legibility)				
Difficulty maintaining seated and/or standing positions				
Difficulty using school tools correctly				
Difficulty sequencing directions				
Difficulty changing a routine (any in particular?)				

**Additional information/concerns:**