



May 12, 2022

MINUTES

A meeting of the Executive Board of the SAN DIEGO UNIFIED SCHOOL DISTRICT COMMUNITY SERVICE ASSOCIATION (CSA) was held on Thursday, May 12, 2022 via Zoom.

- 1. Welcome and Call to Order:** Board Vice Chair Wood called the meeting to order at 4:17 PM.
- 2. Approval of Minutes from March 10, 2022 Board Meeting:** A motion (Hahnlein/Hafermann) to accept the March 10, 2022 minutes passed unanimously.
- 3. Financial Reports for December 2021 through May of 2022:** Ortler stated that the situation is still the same – still waiting for CPA Melody Thornton to have the time to review the CSA QuickBooks accounts in order to correct the \$10 reconciliation error so that Ortler can proceed with reconciling. Meanwhile all incoming checks have been deposited in the CSA savings account and credit union statements are posted in the meeting docs for Board members to view. A motion (Hafermann/Bryant) to table the review of Financial Reports until the next meeting passed unanimously.
- 4. Budget Discussion:** Ortler stated that he had prepared a proposed budget for 2022-23 but that the updated version would not post to the meeting docs, probably from having too many documents open at once. Ortler said that the proposed 2022-23 budget would be reviewed and considered for approval at the June Board meeting.
- 5. Consideration of a Candidate for the CSA Staff Position Currently Called “Secretary/Treasurer”:** Ortler introduced Michael Angelo Camacho of VAPA Foundation to the Board members, who took turns introducing themselves. The organization called VAPA Foundation is the candidate for the service agreement to provide administrative support services to CSA. Camacho responded to a few questions from the Board, sharing about his work with VAPA Foundation and his reasons why VAPA Foundation would be a good choice for providing administrative support services to CSA. After a brief private discussion Board members decided to postpone the vote on the service agreement until the June Board meeting.
- 6. 2021 – 2022 Board Grant Allocations:** While Ortler shared the grant applications and historical spreadsheet from his screen, Board members discussed the merits of applications and then input their ratings into the electronic grant review rubric. Board members progressed through several applications before having to stop due to time considerations. Board Members agreed to convene a subcommittee on May 26 that would complete the first reading of grants, and then take recommendations to the full Board for a second reading at the June meeting. The following Board members volunteered to participate on the subcommittee: Bryant, Hahnlein, Smith, and Wood.
- 7. Round Table:** Board members wished each other a good weekend. Ortler asked Board members to review the Board meeting schedule for the upcoming 2022-23 year and to be ready

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with any proposed changes at the June meeting. Wood proposed that Board members consider whether to have Board meetings in-person or by Zoom, and to consider whether the meetings' start times might need to be adjusted.

The meeting was adjourned at 6:12 PM.

Minutes taken by: John Ortler, CSA Secretary/Treasurer

PRESENT: Bryant, Ehm, Einspar, Hafermann, Hahnlein, Smith, Vaccarino, Wood

EXCUSED: Archard, Wilson