



May 7, 2020

## MINUTES

A meeting of the Executive Board of the COMMUNITY SERVICE ASSOCIATION (CSA) was held on Thursday, May 7, 2020, via Zoom. Board President Wilson called the meeting to order at 4:04 p.m.

**Approval of March 12, 2000 Minutes:** A motion (Heinlein/Padilla) to accept the minutes of March 12, 2000 as submitted was unanimously approved.

**Financial Reports for February-March, 2020:** A motion (Wood/Ehm) to accept the financial reports for February-March, 2020, was unanimously approved.

**Crime Bond:** Asaro shared that Minna Huovila from McGriffin Insurance had provided three different insurance options for the CSA Board of Directors' consideration: 1) \$300,000 limit/\$1,000 deductible, ID Fraud Coverage, \$1,769 for three years (\$590 annually); 2) \$100,000 limit/\$5,000 deductible, \$665 for three years (\$222 annually); and 3) \$300,000 limit/\$5,000 deductible, \$1,056 for three years (\$352 annually). Following discussion, a motion (Raffel/Armand) to accept option one with annual payments of \$590 was unanimously approved. Asaro will contact Huovila to advise her of the Board's decision.

**Updated Budget, 2020-2021:** Asaro said that employee donations appeared to be holding steady, with little to no decrease in donations since the COVID-19 restrictions were set in place. She said that there would now be an increase in carryover funds to 2020-2021 because the billing for the crime bond would be a third of the original allocation since the new bond will be paid incrementally over three years. Given the increase in carryover funds, Asaro will allocate funding for the potential purchase of a new laptop and will increase the allocation for holiday donations.

**2019-2020 Board Grant Allocations:** Wilson led the Board in a review of the grant allocations recommended by the Grant Allocations Subcommittee. With reference to an application submitted for the Alcott Infant Toddler Development Program, Hahnlein said she understood that there could be changes in the program. Following discussion, a motion (Heinlein/Raffel) to not award a grant to the Alcott Infant Toddler Development Program; and to issue \$500 to Alcott during the holiday funding cycle if the program is still in operation at Alcott this coming winter, was unanimously approved. Following final review and discussion, a motion (Ehm/Raffel) to accept the grant allocation recommendations as discussed, revised, and agreed upon was unanimously approved.

**Round Table:** It was agreed to conduct the June 4, 2020 meeting of the CSA Board of Directors remotely via Zoom. Wilson asked that the meeting schedule for 2020-2021 be placed on the June agenda in order to discuss the possibility of conducting one or more remote meetings during the 2020-2021 school year.

The meeting was adjourned at 5:10 p.m.

Barbara Asaro, Secretary/Treasurer

PRESENT: Archard, Ehm, Einspar, Hahnlein, Padilla, Raffel, Smith, Wilson, Wood

