



November 7, 2019

## MINUTES

A meeting of the Executive Board of the COMMUNITY SERVICE ASSOCIATION (CSA) was held on Thursday, November 7, 2019 in Room 2249, Eugene Brucker Education Center, 4100 Normal Street, San Diego, CA, 92103. Board President Felix called the meeting to order at 4:26 p.m.

**Approval of May 9, 2019 Minutes:** A motion (Bryant/Raffel) to accept the minutes of May 9, 2019 was unanimously approved.

**Financial Reports for April-September, 2019:** A motion (Bryant/Padilla) to accept the financial reports for April-September, 2019 was unanimously approved.

**Asaro Contract, 2019-2020:** A motion (Raffel/Wilson) to approve Asaro's contract to serve as the CSA Secretary/Treasurer for the 2019-2020 fiscal was unanimously approved. Asaro will be leaving the CSA Board effective September, 2020. She has contacted John Ortler, a former Board member, about the possibility of serving as secretary/treasurer and Ortler has expressed his interest in the post. Hahnlein requested that Asaro seek the opinion of the district's Legal Office concerning a potential conflict of interest if a district employee serves as a contracted employee to CSA. Asaro will follow up.

**CPA (Melody Peterson) Contract, 2019-2020:** A motion (Wilson/Raffel) to accept a contract with Melody Peterson to provide tax preparation services for CSA in 2019-2020 was unanimously approved.

**Donations on Behalf of Exiting Board Members/Holiday Donations:** The Board thanked Michelle Bryant and Jim Felix for their service. A motion (Hahnlein/Wilson) to donate \$300 to a charity of Bryant's and Felix' choice was unanimously approved. Felix chose Gifted Hands as his designated charity; Bryant will contact Asaro with the name of her charity. Following discussion, a motion (Hahnlein/Bryant) to gift a total of \$4,000 to local charities was unanimously approved: Four hundred dollars each to the Alpha Project for the Homeless, Community Christian Service Agency, Father Joe's Villages, Interfaith Shelter Network, Mama's Kitchen, San Diego Rescue Mission, the Salvation Army, and Uptown Faith Community Center; and two hundred dollars each to Catholic Charities – Rachel's Women's Shelter, Catholic Charities – La Posada de Guadalupe, SDUSD Maintenance MOCBC Adopt a Family, and Stand Up for Kids.

**Round Table:** Asaro said that she had distributed board election ballots to all CSA members. Hahnlein indicated that she had not received a ballot. Asaro will follow-up with the IT Department. Bryant said that she had enjoyed her tenure on the CSA Board, and the experience of working with others to benefit local agencies. Felix thanked everyone for their support and said it had been a wonderful opportunity to learn about various local agencies and support their work in the community.

The meeting was adjourned at 5:15 p.m.

Barbara Asaro, Secretary/Treasurer

PRESENT: Archard, Bryant, Ehm, Felix, Hahnlein, Padilla, Raffel, Wilson  
EXCUSED: Calton