



May 11, 2017

MINUTES

The monthly meeting of the Executive Board of the COMMUNITY SERVICE ASSOCIATION (CSA) was held on Thursday, May 11, 2017 in Room 2249 of the Eugene Brucker Education Center, 4100 Normal Street, San Diego, CA, 92103. Vice Chairperson Hippe called the meeting to order at 4:10 p.m.

Approval of April Meeting Minutes: A motion (Ward/Raffle) to accept the minutes of April 13, 2017 as submitted was unanimously approved.

Financial Report for March, 2017: Asaro noted an error on the Financial Report for March, 2017, that is, the staff donations should be for February, 2017 and not March, 2017. A motion (Ward/Raffle) to accept the financial report for March, 2017 with the correction as noted was unanimously approved.

Meeting & Events Calendar, 2017-2018: A motion (Ward/Wood) to accept the Meeting & Events Calendar, 2017-2018 as submitted was unanimously approved.

Revised Board Grant Allocations Estimate: Asaro shared that donations received in March had dropped approximately \$257 from February. Based on the decrease in donations, she has revised the estimated donations for 2016-2017 (approximately \$148,232) and funding available for grant allocations (approximately \$108,162).

2016-2017 Board Grant Allocations – Second Reading/Action: The Board reviewed the 2016-2017 Board Grant Allocation recommendations brought forward by the Grant Allocations Subcommittee. The Board requested clarification concerning Aseltine School's grant request (the need for a standardized testing instrument), and Camp Oliver's grant request (a description of the low ropes course and the need for staff certification in supervising the course). The Board stipulated that beginning with the 2016-2017 grant allocations, agencies requesting funding for separate programs will be required to submit separate acknowledgement letters/receipts for each program. In addition, in the future the Board will require more specific information from agencies providing services to district schools, e.g., Lamb's Players Theatre would be required to name the schools benefiting from the live performance touring program. Agencies providing services that do not require receipts, e.g., individual counseling sessions provided by YMCA: Youth and Family Services, will be required to provide specifics concerning the number of sessions and number of children served.

A motion (Felix/Bryant) to decrease the grant allocation to Camp Olliver from \$1,300 to \$1,100, was passed unanimously.

Suggested Revisions to CSA By-Laws: A motion (Felix/Hippe) to table the discussion of the suggested revisions to CSA By-Laws to the June ?? meeting was unanimously approved.

Round Table:

The meeting was adjourned at 5:30 p.m.

Barbara Asaro
Secretary/Treasurer

PRESENT: Bryant, Calton, Fiedler, Hippe, Kleiner, Raffel, Wilson, Wood

CSA Board of Directors Meeting

April 13, 2017

Page 2

EXCUSED: Felix, Ward