



Community Service Association • 4100 Normal Street • San Diego, CA 92103-2682

January 15, 2015

MINUTES

The monthly meeting of the Executive Board of COMMUNITY SERVICE ASSOCIATION (CSA) was held on Thursday, January 15, 2015, at the Eugene Brucker Education Center, Room 2249. Vice-Chairperson Ortler called the meeting to order at 4:14 p.m.

David Rammer served as CSA Chairperson for 2014. Rammer's 3-year term of office ended December 31, 2014. There being no chairperson in place, Vice-Chairperson Ortler welcomed recently elected CSA Board Members Donald Wood, representing certificated staff members, and Dolores Womack Williams, representing classified staff members. Wood and Womack Williams are replacing former board members David Rammer and Susan Levine. Current board members introduced themselves and also shared their current district assignments.

Election of Officers for 2015: Nomination of John Ortler to serve as chairperson by Harrelson/Williams passed unanimously. Nomination of Cheryl Ward to serve as vice-chairperson by Ortler/Fowler passed unanimously.

Minutes: Motion by Williams/Ahlgren passed unanimously to accept the September minutes as amended.

Financial Reports: Fettig explained that the checks to honor grant funding and designations by CSA members were issued very late in November. There were three checks that had incorrect amounts and a check for one agency had not be issued. The corrections were made during December. Thus the totals for charitable donations were corrected to match the actual amounts for November. The charitable donations for December will be corrected to match the checks issued during December. Fettig also explained that First Financial Credit Union cleared one check twice and the error was not discovered until January while reconciling the bank statement. First Financial corrected the error and the correction will be reflected in the December and January financial reports. Motion by Felix/Ward passed unanimously to accept the financial reports for June, July, August, September, October and November.

Grant Funding to The Bookman: As directed by the CSA board members at the December dinner meeting, Fettig contacted Mr. Herman to inquire if there was still rent due. Herman reported they closed their doors in April debt free and all of the rent had been paid. Fettig notified Herman that she was unable to send the check for the grant funding as it was approved to pay for rent only. Herman said he understood and that he appreciated all of the grant funding provided by CSA to his agency for the past several years.

Letter from Superintendent Marten re United Way: Superintendent Marten shared that over the last three years she has served as the Chair for the City Heights Partnership for Children (CHPIC). She stated “While the Partnership has started its work in City Heights, the intention is that this neighborhood is the starting place to develop and test strategies that would then be implemented throughout the District and scaled to serve children in various communities across our region.” Superintendent Marten suggested CSA add United Way to the payroll deduction form in order to “mobilize our workforce to be part of the collective impact community change we all want to see.” Discussion followed that this could increase CSA visibility with district staff members. It was decided a subcommittee should meet to discuss this proposal in further detail. The subcommittee meeting was scheduled for Thursday, January 29, 4 p.m. at Maintenance & Operations Center, Executive Conference Room. Ortler, Ward, Ahlgren, Felix, and Wood volunteered to serve on the subcommittee.

Correspondence: Fettig shared with board members invitations from agencies that receive grant funding from CSA to some of their upcoming events.

2014-15 Grant Application and Guidelines: Fettig distributed draft copies of the cover letter and grant application and CSA board members were requested to let Fettig know if they had any suggested revisions to either document. The grant cover letter and application form will also be posted on the CSA website.

Round Table

Bartholomew Thanked the board members for their support following the passing of her son.

Williams Welcomed new board members.

Meeting was adjourned at 5:37 p.m.

Michele Fettig
Secretary/Treasurer

PRESENT: Ahlgren, Felix, Fowler, Harrelson, Ortler, Read, Ward, Williams, Womack-Williams, Wood, Bartholomew and Fettig