

SAN DIEGO UNIFIED SCHOOL DISTRICT

Payroll Department

Site Administered

Name: _____
 Employee ID #: _____
 Job Title: _____
 Location Name/Loc #: _____
 Work Telephone: _____

2019-2020 School Year Calendar

Certificated Schedule

X = Contract Days

H = Mandated or Declared Holiday

P = Prep Days

191 Days - Psychologist - Traditional

	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	TOTALS		CUM TOTALS
JULY	1	2	3	H/4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			Jul	0	0
AUGUST				1	2	5	6	7	8	9	12	13	14	15	16	19	20	P/21	P/22	P/23	26	27	28	29	30	Aug	0	0
SEPTEMBER	H/2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30					Sep	0	0
OCTOBER		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30	31		Oct	0	0
NOVEMBER					1	4	5	6	7	8	H/11	12	13	14	15	18	19	20	21	22	Thanksgiving Break					Nov	0	0
DECEMBER																Winter Break					Winter Break					Dec	0	0
JANUARY	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	H/24	H/25	26	27	30	H/31				Jan	0	0
FEBRUARY			H/1	2	3	6	7	8	9	10	13	14	15	16	17	H/20	21	22	23	24	27	28	29	30	31	Feb	0	0
MARCH	3	4	5	6	7	10	11	12	13	H/14	H/17	18	19	20	21	24	25	26	27	28	Spring Break					Mar	0	0
APRIL	2	3	4	5	6	9	10	11	12	13	16	17	18	19	20	23	24	25	26	27	30	31				Apr	0	148
MAY			1	2	3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30		May	0	0
JUNE					1	4	5	6	7	8	11	12	13	14	15	18	19	20	21	22	H/25	26	27	28	29	Jun	0	0
	1	2	3	4	5	8	9	P/10	11	12	15	16	17	18	19	22	23	24	25	26	29	30				Total	0	0

Time and Labor Calendar = C10 TPSYCH

 (Employee Signature) (Date)

 (Principal/Department Head Signature) (Date)

PAYROLL USE ONLY	
Input Date:	
Input By:	
Pay Group:	

I have discussed this work schedule with the employee and am approving it in order to meet instructional/program requirements.