## SAN DIEGO UNIFIED SCHOOL DISTRICT

## Payroll Department

Name:
2019-2020 School Year Calendar
= Contract Days
H = Mandated or Declared Holiday P = Prep Days

80\% - Tuesday through Friday - Year Round (147 Days)

|  | M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F | M | T | W | Th | F | TO |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| JULY | 1 | 2 $X$ | $\begin{aligned} & \hline 3 \\ & \mathrm{X} \\ & \hline \end{aligned}$ | H/4 | 5 | 8 | $\begin{aligned} & \hline 9 \\ & \mathbf{x} \\ & \hline \end{aligned}$ | $\begin{aligned} & 10 \\ & \mathbf{X} \end{aligned}$ | $\begin{aligned} & 11 \\ & \mathbf{x} \end{aligned}$ | $\begin{aligned} & \hline 12 \\ & \mathrm{X} \\ & \hline \end{aligned}$ | 15 | $\begin{aligned} & 16 \\ & \mathrm{X} \\ & \hline \end{aligned}$ | $\begin{aligned} & 17 \\ & \mathrm{X} \end{aligned}$ | $\begin{gathered} 18 \\ \mathrm{X} \end{gathered}$ | $\begin{aligned} & 19 \\ & \mathbf{x} \\ & \hline \end{aligned}$ | 22 | 23 | 24 | 25 | 26 | 2 | 3 | 4 |  |  | Jul | 11 |
| AUGUST |  |  |  | 1 | 2 | 5 | 6 | 7 | 8 | 9 | 12 | 13 | 14 | 15 | 16 | 19 | 20 | P/21 | $\begin{array}{\|c\|} \hline \mathrm{P} / 22 \\ \mathrm{X} \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline \mathrm{P} / 23 \\ \mathrm{X} \\ \hline \end{array}$ | 26 | 27 | 28 X | 29 X | 30 $\times$ | Aug | 6 |
| SEPTEMBER | H/2 | 3 X | 4 | 5 $\mathbf{X}$ | 6 | 9 | 10 $\mathbf{X}$ | $\begin{gathered} 11 \\ \mathrm{X} \\ \hline \end{gathered}$ | $\begin{aligned} & 12 \\ & \mathrm{X} \\ & \hline \end{aligned}$ | $\begin{aligned} & 13 \\ & \mathrm{x} \\ & \hline \end{aligned}$ | 16 | $\begin{gathered} 17 \\ \mathrm{X} \\ \hline \end{gathered}$ | $\begin{aligned} & \hline 18 \\ & \mathrm{X} \\ & \hline \end{aligned}$ | $\begin{gathered} 19 \\ \mathbf{x} \\ \hline \end{gathered}$ | 20 <br> $\times$ | 23 | 24 X | $\begin{gathered} 25 \\ \mathbf{x} \\ \hline \end{gathered}$ | $\begin{gathered} 26 \\ \mathbf{X} \\ \hline \end{gathered}$ | $\begin{gathered} 27 \\ \mathbf{X} \\ \hline \end{gathered}$ | 30 |  |  |  |  | Sep | 16 |
| OCTOBER |  | 1 <br> $\mathbf{X}$ | $\begin{aligned} & 2 \\ & \mathbf{x} \\ & \hline \end{aligned}$ | $\begin{aligned} & \hline 3 \\ & \mathrm{X} \end{aligned}$ | X <br> X | 7 | $\begin{aligned} & \hline 8 \\ & \mathrm{X} \end{aligned}$ | $\begin{aligned} & 9 \\ & \mathrm{X} \end{aligned}$ | $\begin{aligned} & 10 \\ & \mathrm{X} \end{aligned}$ | 11 <br> X | 14 | $\begin{aligned} & 15 \\ & \mathrm{X} \\ & \hline \end{aligned}$ | $\begin{aligned} & \hline 16 \\ & \mathbf{X} \\ & \hline \end{aligned}$ | $\begin{gathered} 17 \\ \mathrm{X} \end{gathered}$ | $\begin{aligned} & 18 \\ & \mathrm{X} \\ & \hline \end{aligned}$ | 21 | $\begin{gathered} 22 \\ X \end{gathered}$ | $\begin{gathered} 23 \\ \mathbf{x} \end{gathered}$ | $\begin{gathered} 24 \\ \mathbf{x} \\ \hline \end{gathered}$ | $\begin{gathered} 25 \\ \mathrm{X} \end{gathered}$ | 28 | $\begin{gathered} 29 \\ \mathbf{x} \end{gathered}$ | $\begin{gathered} 30 \\ \mathbf{X} \end{gathered}$ | $\begin{gathered} 31 \\ \mathrm{X} \end{gathered}$ |  | Oct | 19 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | anks | givin | g Br |  |  |  |
| NOVEMBER |  |  |  |  | 1 $\times$ | 4 | $\begin{aligned} & \hline 5 \\ & \mathbf{x} \\ & \hline \end{aligned}$ | $\begin{aligned} & \hline 6 \\ & \mathrm{x} \\ & \hline \end{aligned}$ | $\begin{aligned} & 7 \\ & \mathrm{x} \\ & \hline \end{aligned}$ | 8 <br> $\mathbf{X}$ | H/11 | 12 | $\begin{aligned} & 13 \\ & \mathrm{X} \\ & \hline \end{aligned}$ | $\begin{aligned} & \hline 14 \\ & \mathbf{x} \\ & \hline \end{aligned}$ | $\begin{aligned} & 15 \\ & \mathrm{x} \\ & \hline \end{aligned}$ | 18 | $\begin{aligned} & 19 \\ & \mathbf{X} \\ & \hline \end{aligned}$ | $\begin{gathered} 20 \\ \mathbf{x} \\ \hline \end{gathered}$ | $\begin{gathered} 21 \\ \mathbf{X} \\ \hline \end{gathered}$ | $\begin{gathered} 22 \\ \mathbf{x} \\ \hline \end{gathered}$ | 25 | 26 | 27 | H/28 | H/29 | Nov | 12 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Win | ter B | reak |  |  | Win | ter | Break |  |  |  |
| DECEMBER | 2 | $\begin{aligned} & 3 \\ & X \end{aligned}$ | $\begin{aligned} & 4 \\ & x \end{aligned}$ | $\begin{aligned} & 5 \\ & x \end{aligned}$ | $\begin{aligned} & 6 \\ & \mathbf{x} \end{aligned}$ | 9 | $\begin{aligned} & 10 \\ & \mathbf{x} \end{aligned}$ | $\begin{aligned} & 11 \\ & \mathbf{X} \\ & \hline \end{aligned}$ | $\begin{aligned} & 12 \\ & \mathrm{X} \end{aligned}$ | $\begin{gathered} 13 \\ \mathrm{X} \end{gathered}$ | 16 | $\begin{gathered} 17 \\ \mathrm{X} \end{gathered}$ | $\begin{gathered} 18 \\ \mathrm{X} \end{gathered}$ | $\begin{aligned} & 19 \\ & \mathbf{X} \end{aligned}$ | $\begin{gathered} 20 \\ \mathbf{X} \end{gathered}$ | 23 | H/24 | H/25 | 26 | 27 | 30 | H/31 |  |  |  | Dec | 12 |
|  | Winter Break |  |  |  |  | Winter Break |  |  |  |  | Winter Break |  |  |  |  | Winter Break |  |  |  |  |  |  |  |  |  |  |  |
| JANUARY |  |  | H/1 | 2 | 3 | 6 | 7 | 8 | 9 | 10 | 13 | 14 | 15 | 16 | 17 | H/20 | 21 | 22 | 23 | 24 | 27 | 28 <br> $\times$ | 29 <br> $\times$ | 30 $\mathbf{X}$ | 31 <br> $\mathbf{X}$ | Jan | 4 |
| FEBRUARY | 3 | $\begin{aligned} & 4 \\ & \mathrm{X} \end{aligned}$ | $\begin{aligned} & 5 \\ & x \end{aligned}$ | $\begin{aligned} & 6 \\ & \mathbf{x} \end{aligned}$ | 7 <br> $\times$ | 10 | $\begin{aligned} & 11 \\ & \mathrm{X} \end{aligned}$ | $\begin{gathered} 12 \\ \mathrm{x} \\ \hline \end{gathered}$ | $\begin{aligned} & 13 \\ & \mathrm{X} \end{aligned}$ | H/14 | H/17 | $\begin{gathered} 18 \\ \mathrm{X} \end{gathered}$ | $\begin{aligned} & 19 \\ & \mathbf{X} \end{aligned}$ | $\begin{gathered} 20 \\ \mathbf{X} \end{gathered}$ | 21 <br> $\times$ | 24 | $\begin{gathered} 25 \\ \mathrm{X} \end{gathered}$ | $\begin{gathered} 26 \\ \text { X } \end{gathered}$ | 27 $\times$ | 28 $\times$ |  |  |  |  |  | Feb | 15 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Spri | g B | eak |  |  |  |
| MARCH | 2 | $\begin{aligned} & 3 \\ & \mathrm{X} \end{aligned}$ | $\begin{aligned} & 4 \\ & \mathrm{X} \end{aligned}$ | $\begin{aligned} & 5 \\ & x \end{aligned}$ | 6 <br> $\mathbf{X}$ | 9 | $\begin{aligned} & 10 \\ & \mathbf{x} \end{aligned}$ | $\begin{aligned} & 11 \\ & \mathbf{X} \\ & \hline \end{aligned}$ | $\begin{aligned} & \hline 12 \\ & \mathrm{X} \\ & \hline \end{aligned}$ | $\begin{aligned} & 13 \\ & \mathrm{X} \\ & \hline \end{aligned}$ | 16 | $\begin{aligned} & 17 \\ & \mathrm{X} \end{aligned}$ | $\begin{aligned} & 18 \\ & \mathbf{X} \\ & \hline \end{aligned}$ | $\begin{aligned} & 19 \\ & \mathbf{X} \\ & \hline \end{aligned}$ | $\begin{gathered} 20 \\ \mathbf{X} \\ \hline \end{gathered}$ | 23 | $\begin{gathered} 24 \\ x \end{gathered}$ | $\begin{array}{\|c\|} \hline 25 \\ \times \\ \hline \end{array}$ | $\begin{array}{\|c\|} \hline 26 \\ \mathrm{X} \\ \hline \end{array}$ | 27 <br> $\times$ | 30 | 31 |  |  |  | Mar | 16 |
|  | Spring Break |  |  |  |  | Spring Break |  |  |  |  | Spring Break |  |  |  |  | Spring Break |  |  |  |  |  |  |  |  |  |  |  |
| APRIL |  |  | 1 | 2 | 3 | 6 | 7 | 8 | 9 | 10 | 13 | 14 | 15 | 16 | 17 | 20 | 21 | 22 | 23 | $\begin{array}{\|c\|} \hline \mathrm{P} / 24 \\ \mathrm{X} \\ \hline \end{array}$ | 27 | 28 <br> X | 29 <br> $\times$ | 30 <br> $\mathbf{X}$ |  | Apr | 4 |
| MAYJUNE |  |  |  |  | 1 <br> $\mathbf{X}$ | 4 | 5 <br> X | 6 <br> X | 7 <br> $\mathbf{X}$ <br> 1 | 8 <br> X <br> 1 | 11 | 12 <br> $\mathbf{X}$ | 13 <br> X | 14 <br> $\mathbf{X}$ | 15 <br> X <br> 1 | 18 | 19 <br> $\mathbf{X}$ | 20 $\times$ | 21 <br> $\times$ | 22 | H/25 | 26 | 27 <br> $X$ | 28 | 29 <br> $\times$ | May | 15 |
|  | 1 | 2 $\times$ | 3 <br> $\mathbf{X}$ | 4 <br> $\times$ | 5 | 8 | X <br>  | 10 $\mathbf{X}$ | 11 <br> $X$ | 12 <br> X | 15 | $\begin{aligned} & 16 \\ & \mathbf{X} \\ & \hline \end{aligned}$ | 17 <br> $X$ | 18 <br> $\mathbf{X}$ | 19 <br> $\mathbf{X}$ | 22 | 23 <br>  | X <br>  | 25 <br> $\mathbf{X}$ | 26 $\times$ | 29 | 30 $\mathbf{X}$ |  |  |  | Jun | 17 |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | otal | 147 |

## Time and Labor Calendar = C10 YCERT

| (Employee Signature) | (Date) |
| :--- | :--- |
| (Principal/Department Head Signature) | (Date) |

Calendar MUST be submitted prior to salary being paid.

I have discussed this work schedule with the employee and am approving it in order to meet instructional/program requirements.

